December 1, 2019

Dear Candidates,

Thank you for your interest in serving the undergraduate student body as an elected representative in the Student Government Association of Virginia Tech. You have the opportunity to join the best and brightest leaders the university has to offer.

The next few weeks offer unique learning and growing opportunities. You will stay busy in meeting deadlines, campaigning, and perhaps solving unforeseen obstacles. However, with the resources provided in this candidate packet (due by 5:00 pm on Thursday, January 30, 2020 in Squires Student Center Room 225) and the guidance of the Judicial Branch, we hope to make this process as smooth as possible.

Please do not hesitate to contact me with questions or concerns over the next few weeks. My job is to ensure that you have all of the resources that you need to succeed.

Congratulations on taking the first step in becoming a leader in the Student Government Association of Virginia Tech, and best of luck in the upcoming election.

Best,

Jackson Ribler
Chief Justice
Student Government Association of Virginia Tech
actionjackson@vt.edu
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TIMELINE FOR SGA ELECTIONS

December 9 – 11, 2019: Candidate Information Meetings with Chief Justice

January 21 – 24, 2020: If running for President or VP, meet individually with SGA Advisor (email Scott Nachlis at snachlis@vt.edu to setup the meeting in advance)

January 30, 2020 by 5:00pm: Candidate Packets (including campaign plan) due to Squires Student Center Room 225

February 24 – 28, 2020: Campaigning Period

February 26, 2020 at 7:00pm: Executive Ticket Candidate Debate in Haymarket Theatre

February 26, 2020 at 12:00am – February 28, 2020 at 3pm: Voting on GobblerConnect

March 6, 2020: Candidates Notified of Unofficial Results

March 9, 2020: Results Announced

April 13, 2020: Inauguration at the Pylons
SGA CANDIDATE CONTRACT

I, ____________________________ (full name), running for the 2020-2021 Student Government Association of Virginia Tech __________________________(position), agree to follow the current version of SGA Governing Documents (Constitution, Bylaws, Election Code), Hokie Handbook, and all local, state, and federal laws during my time as a candidate and throughout the entirety of my term. I understand any violation of these rules may result in an election violation and/or removal from the ballot, as determined by the Judicial Branch and Election Commission. I understand that violations and their respective penalties while duly holding office are expressed in the corresponding Virginia Tech and SGA Governing Documents.

I acknowledge that all of the information I have provided in this packet is correct to the best of my knowledge and understand that falsification could result in no longer being eligible to run for or continue to hold office within the Student Government Association.

I understand any and all rulings made by the Judicial Branch during the election process are final. If convicted of a violation, I will take the necessary actions required by the Judicial Branch to rectify the situation.

Print Full Name (Last, First, Middle): __________________________________________

Signature: ______________________________________________________________________

PID (not student ID number): ___________________________ Date: ________________

Running mate name (Executive Tickets only): ________________________________________
CANDIDATE CAMPAIGN PLAN REQUIREMENTS

All campaign plans must include the following:

• List of contacts (name, email address, and phone number), for each sponsor or organization you will be speaking to, including copies of correspondence between yourself and the sponsor/organization
• Written permission from each organization, class, business, or third party previously mentioned giving authorization to campaign
• Copies of all marketing materials, including but not limited to:
  o Flyers
  o Table cards
  o Buttons/apparel designs
  o Pictures used (Facebook, posters, website, Instagram, Twitter, etc.)
  o Screenshot of website, including URL
  o Banner designs
  o Links to all social media (Facebook page/group, Instagram, Twitter, etc.)
  o Sample Collegiate Times Ad (if applicable)
  o Logo
• All marketing materials must explicitly mention the words “SGA” or “Student Government Association”
• List of persons affiliated with Campaign, including email and phone number
• Links to all social media accounts
• A written summary of your platform
• Itemized budget containing all planned expenses including quotes/invoices.

Any changes or additions to campaign plans must be submitted for approval to the Judicial Branch prior to usage. Please contact Jackson Ribler, SGA Chief Justice, with further questions at actionjackson@vt.edu.
CAMPAIGN CONSENT FORM

I give permission to _________________________________________ (name of candidate/executive ticket) to campaign, use trademarked logos or symbols, and provide individual/organizational endorsement to the candidate or ticket outlined above. In addition, I am authorized to give such consent.

Print Name:________________________________________________________________________

Authorized Signature: ______________________________________________________________

Name of Business/Organization: _____________________________________________________

Address: __________________________________________________________________________

Contact Information: __________________________________________________________________

Please contact Jackson Ribler, SGA Chief Justice if you have any questions or concerns at actionjackson@vt.edu.

*Please print out additional campaign consent forms as necessary to submit with your campaign plan.
AFFILIATES DISCLOSURE FORM

* Candidates must document all affiliates of their campaign in accordance with the 2020 Election Code. Candidates and tickets will be held accountable for the actions of those individuals working for the campaign. This is any individual working with the candidate or ticket’s consent. Please print out additional affiliate disclosure forms to list additional affiliates.

Name: __________________________________________________________

Email: _____________________________ Phone: _____________________________

Name: __________________________________________________________

Email: _____________________________ Phone: _____________________________

Name: __________________________________________________________

Email: _____________________________ Phone: _____________________________

Name: __________________________________________________________

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Name: __________________________________________________________

Email: _____________________________ Phone: _____________________________

Name: __________________________________________________________

Email: _____________________________ Phone: _____________________________
CANDIDATE INFORMATION SHEET

As a candidate running for office, and/or while duly holding a position in the Student Government Association of Virginia Tech, I, ________________________ (name), give the Student Government Association of Virginia Tech permission to publish any and all information contained on this form for all Student Government Association of Virginia Tech marketing.

By completing and signing this form, you agree to release the information indicated below:

Name (Last, First, Middle): ____________________________________________________________

VT Email: ___________________________ Cell Phone Number: _____________________________

Hometown City, State: _______________ Anticipated Grad. (Sem. & Year): ___________

Major(s) - (if applicable please number): __________________________

Minors(s) - (if applicable please number): __________________________

Class standing during time in office (Circle One): Freshman  Sophomore  Junior  Senior

Campus Involvement:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

I, (the undersigned) VOLUNTARILY GRANT the Student Government Association of Virginia Tech permission to publish all information contained on this form for any Student Government Association of Virginia Tech marketing.

Signature: __________________________________________________________ Date: _____________
CANDIDATE BIOGRAPHY/PLATFORM

Candidate Biography/Platform (please type a 100-word biography/platform that will be near your name on the ballot for voters to gain an understanding of who you are and your platform). No edits will be made when placing this on the ballot (check for spelling). Must be in paragraph format:

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I, (the undersigned) grant the Student Government Association of Virginia Tech permission to publish all information contained on this form for Student Government Association of Virginia Tech Elections.

Signature: ___________________________________________  Date: ______________
SGA CANDIDATE/EXECUTIVE TICKET PETITION

I, _____________________________(full name(s)), running for the 2020-2021 Student Government Association of Virginia Tech ______________________________(position(s)), pledge the following signatures are from current undergraduate students at Virginia Tech.

Petition Signature Minimum Requirements
- Executive Tickets- 400 signatures
- At-Large Representatives 50 signatures from undergraduates.
- College Representatives- 50 signatures from undergraduates with majors within the respective college of the sought seat.

Candidate Signature: ____________________________________________________________

VT Email: ______________________________________________________________________

Candidate Signature (if executive ticket)____________________________________________

VT Email: ______________________________________________________________________

Signing this is not an endorsement of the candidate or executive ticket, but an acknowledgment that they are eligible to run. Illegible and incomplete entries will not be counted.

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MEDIA RELEASE FORM

I, the undersigned, hereby authorize the Student Government Association to republish, adapt, exhibit, reproduce, edit, modify, distribute, display, or otherwise use or reuse my name, image, voice, and/or likeness in connection with any media or technology product or service, including advertising, promoting and merchandising.

Print Full Name (Last, First, Middle): ____________________________________________

Signature: __________________________________________ Date: ________________________
SGA Student Information Release Form

I authorize the release of my academic, honor code, and student conduct records to Scott Nachlis, Assistant Director for Student Governance (SGA Advisor), in order to determine my eligibility as a candidate or current member for office, appointment, or other position within the Student Government Association. I understand this authorization provides permission to verify my eligibility, not only prior to, but while duly holding any office, appointment, or other position within the Student Government Association.

I authorize the Assistant Director for Student Governance to utilize my student identification number for official Student Government Association of Virginia Tech business.

I acknowledge all of the information provided is correct and I understand that falsification may result in no longer being eligible to run or hold any office, appointment, or other position within the Student Government Association or its programs.

Print Name: ___________________________ ID Number: ___________________________

Signature: ___________________________ Date: ___________________________